

**pCOUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 8/18/2015	(3) CONTACT/PHONE Kerry Brown, Planner/(805)781-5713	
(4) SUBJECT Request to approve a contract with John F. Richenbach Consulting for consultant services to prepare an Environmental Impact Report for the Los Osos Community Plan in the amount of \$346,204. District 2.			
(5) RECOMMENDED ACTION It is recommended that the Board approve and sign the contract with John F. Richenbach Consulting to prepare an Environmental Impact Report (EIR) for the Los Osos Community Plan.			
(6) FUNDING SOURCE(S) Department Budget	(7) CURRENT YEAR FINANCIAL IMPACT \$346,204.10	(8) ANNUAL FINANCIAL IMPACT \$346,204.10	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001580		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: <u>December 4, 2012</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Lisa Howe			
(18) SUPERVISOR DISTRICT(S) District 2			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building / Kerry Brown, Planner

VIA: Matt Janssen, Division Manager, Policies and Programs

DATE: 8/18/2015

SUBJECT: Request to approve a contract with John F. Richenbach Consulting for consultant services to prepare an Environmental Impact Report for the Los Osos Community Plan in the amount of \$346,204. District 2.

## **RECOMMENDATION**

It is recommended that the Board approve and sign the contract with John F. Richenbach Consulting to prepare an Environmental Impact Report (EIR) for the Los Osos Community Plan.

## **DISCUSSION**

### *Los Osos Community Plan Update and Environmental Impact Report*

On December 4, 2012, the Board of Supervisors authorized the processing of a community plan update and Environmental Impact Report (EIR) to guide growth and development in the community of Los Osos through the year 2035 (see map in Attachment 2). A Public Review draft of the Los Osos Community Plan was published in January 2015.

Community Plans are a discretionary action and are therefore subject to California Environmental Quality Act review. County staff has identified that potentially significant environmental impacts could arise from the adoption of the community plan update. This indicates that an EIR must be prepared. County Planning released a Notice of Preparation of a Draft EIR on March 20, 2015 and conducted an environmental scoping meeting in Los Osos on April 13, 2015.

### *Consultant Selection and Contracting*

The County issued a Request for Proposal (RFP) for preparation of the Los Osos Community Plan EIR on February 18, 2015. The County received two responsive proposals, which were subsequently evaluated by a committee. John F. Richenbach Consulting's proposal received the highest scores from the committee (refer to Attachments 1, 3 and 4). This contract is consistent with the county purchasing procedures.

## **OTHER AGENCY INVOLVEMENT/IMPACT**

County Counsel reviewed the contract as to form and legal effect. The Los Osos Community Plan update project, as a whole, has involved coordination and consultation with a wide range of state and local agencies, including, but not limited to: the Los Osos Community Advisory Council, the Los Osos Community Services District, and the California Coastal Commission.

## **FINANCIAL CONSIDERATIONS**

EIR costs are estimated not to exceed \$346,204.10 for the proposed scope of work, which includes a contingency of 10% (of the cost to prepare the EIR). Funding is included in the Fiscal Year 2015-16 Department budget.

## **RESULTS**

Upon approval of this contract, John F. Rickenbach Consulting will be authorized to prepare an EIR that evaluates the potential environmental impacts of the Los Osos Community Plan, in conformance with the county requirements and CEQA. This is consistent with communitywide results of promoting a safe, healthy and livable community.

## **ATTACHMENTS**

1. Attachment 1 - EIR contract
  - Exhibit A Vicinity Map
  - Exhibit B Scope of Work
  - Exhibit C Hourly Rates